



## REIMBURSEMENT REQUEST

Name of Farm or Individual to be reimbursed: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State: **North Carolina** Zip \_\_\_\_\_

County: \_\_\_\_\_

Telephone Number (Business) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Email Address: \_\_\_\_\_

**RECEIVE UP TO \$1,000/MIGRANT HOUSING UNIT FOR:**  
**Purchase of devices such as hotspots, routers, modems, and antennas**  
**Set up fees • Service payments**

With internet connectivity, we understand there is not one solution that fits all. While fiber optics or cellular data may offer the best support for internet connection, every farm is different, and solutions may vary. The goal is to have a feasible solution that offers immediate and long-term capabilities. Future funding to provide ongoing internet service support is to be determined. Farms should consider service plans feasible to what they or the farmworkers could support in the long-term.

### To receive reimbursement:

- ✓ ECU requires that you also complete an online ECU Vendor request form. NC Agromedicine Institute will initiate this procedure. You will receive an email invitation from Support@Sciquest.com which will contain a link for you to go online to complete the form and upload your W-9 form. Once this process is complete, you will be set up with a 'Banner ID' – a unique number which will guard your identity and replace your Social Security number or your TIN. Failing to complete this process will void your request for reimbursement.
- ✓ Complete itemized reimbursement request on page 2 and provide copy of receipts.
- ✓ Return completed reimbursement request form to:

**North Carolina Agromedicine Institute**  
**Attn: Dr. Robin Tutor Marcom**  
**1157 VOA Site C Road**  
**Greenville, North Carolina 27834**

**You may be contacted by the NC Farmworker Health Program or East Carolina University to participate in an evaluation of the Migrant Internet Connectivity Project**

# ITEMIZED REIMBURSEMENT REQUEST

Migrant Housing Unit	Expenditures (check all that are applicable)	Cost	Purchased From
<b>1</b>	<input type="checkbox"/> Hotspot		
	<input type="checkbox"/> Router		
	<input type="checkbox"/> Modem		
	<input type="checkbox"/> Antenna		
	<input type="checkbox"/> Setup fee		
	<input type="checkbox"/> Service fees		
<b>2</b>	<input type="checkbox"/> Hotspot		
	<input type="checkbox"/> Router		
	<input type="checkbox"/> Modem		
	<input type="checkbox"/> Antenna		
	<input type="checkbox"/> Setup fee		
	<input type="checkbox"/> Service fees		
<b>3</b>	<input type="checkbox"/> Hotspot		
	<input type="checkbox"/> Router		
	<input type="checkbox"/> Modem		
	<input type="checkbox"/> Antenna		
	<input type="checkbox"/> Setup fee		
	<input type="checkbox"/> Service fees		
<b>4</b>	<input type="checkbox"/> Hotspot		
	<input type="checkbox"/> Router		
	<input type="checkbox"/> Modem		
	<input type="checkbox"/> Antenna		
	<input type="checkbox"/> Setup fee		
	<input type="checkbox"/> Service fees		
<b>5</b>	<input type="checkbox"/> Hotspot		
	<input type="checkbox"/> Router		
	<input type="checkbox"/> Modem		
	<input type="checkbox"/> Antenna		
	<input type="checkbox"/> Setup fee		
	<input type="checkbox"/> Service fees		
<b>Total Cost</b>			
<b>Total Reimbursement Request*</b>			

\*If total cost per housing unit is less than \$1,000, full cost will be reimbursed. If total cost per housing unit is more than \$1,000, reimbursement will be limited to \$1,000/unit.

REMEMBER TO ATTACH COPIES OF RECEIPTS

